



# St John Vianney's PRIMARY SCHOOL

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12 October 2020

Dear Parents and Guardians,

Enclosed is the 2021 - Fee Schedule, School Fee Policy and Fee Calculation Worksheet.

Our School Fees are set annually and take into account the priorities highlighted within our School Strategic Plan and the fee and levy recommendations from Brisbane Catholic Education. In 2020, the Catholic Education Council has recommended an increase on fees and levies of approximately 3.5%.

The school year is divided into four terms. Within the first two weeks of each term, statements will be emailed to you from "PMAN Finance". Full payment of your account is due two weeks later or you can make regular payments on a:

- ✓ **Weekly/Fortnightly basis** - commencing February to November
- ✓ **Monthly basis** - preferred date of payment is the 15<sup>th</sup> of the month (February to November)
- ✓ **Per Term** - by due date

Payment options include:

1. **B-PAY** - preferred method refer statement for parent details.
2. **Direct Debit Authority** - through the Archdiocesan Development Fund 2021 application forms available from either office or school website please scan and return to school finance.
3. **Credit Card Authority (Bpoint)** - automatic Credit Card deductions – 2021 application forms available from either office or school website please scan and return to school finance.
4. **EFTPOS** - debit or credit card transactions at finance office or return remittance slip from fee statement.

Special consideration is available for families with financial difficulties and arrangements can be made with the School Principal. If at any time you are having problems paying your account, or if you have a query regarding your statement, please make contact with the School Finance Secretary on 30972900 Line 3 for Finance or email to [pmanfinance@bne.catholic.edu.au](mailto:pmanfinance@bne.catholic.edu.au)

In determining fees for the coming year, I am mindful of being fair and equitable to school families. Our community uses family fee payments to meet significant loan commitments and for utility costs such as insurance, electricity, rates etc as well as the costs associated with ensuring that adequate resource levels are maintained. Thank you for your commitment to meeting this important obligation. Your support is greatly valued.

Yours sincerely

**Katherine McKay**  
Principal

**Encl.** 2021 Fee Schedule  
2021 School Fee Policy  
2021 Fee Calculation Spreadsheet & Ready Reckoner Link- (this will be uploaded to the School Portal during November)