



St John Vianney's
PRIMARY SCHOOL

Volunteers (Student Protection) Policy

Introduction

In accordance with the *Commission for Children and Young People and Child Guardian (CCYPCG) Act*, all volunteers, including parents, are required to be familiar with the Student Protection Handbook.

Policy

St John Vianney's School will support volunteers by providing Student Protection training to ensure they understand their reporting responsibilities as a volunteer and thereby allow them to participate fully in the life of the school.

Consequences

At St John Vianney's School all volunteers are required to:

- attend a Student Protection Training session to be run by the school.
- be familiar with the Student Protection Handbook.
- sign the Volunteer Student Protection Information Sign off sheet.
- complete and sign a Volunteer Register Sheet.
- adhere to the Volunteers Code of Conduct.
- sign a Volunteers Suitability Declaration.

In addition all non-parent volunteers must undergo employment screening and receive a Positive Notice Blue Card for Volunteers. The volunteer cannot be engaged by the school until the positive Notice Blue Card is received.

The training session applies only to Student Protection and need not be repeated.

The School will:

- organise Student Protection training sessions in Term 1 to ensure volunteers are able to participate in classroom activities as early as possible.
- maintain a register of volunteers which is updated annually.
- Provide application forms for Blue Cards for non parent volunteers.